

## Technician requirement

Please fill out the following form and send it back to us.

Representative /  
Company\* \_\_\_\_\_

Address\* \_\_\_\_\_

Name\* \_\_\_\_\_

E-Mail address\* \_\_\_\_\_

Phone\* \_\_\_\_\_

Machine No.\* \_\_\_\_\_ Commission \_\_\_\_\_

Counter Status \_\_\_\_\_ Operating hours \_\_\_\_\_

**I am familiar with and agree to the applicable assembly sets and hereby instruct  
Company BVM Brunner GmbH & Co. KG  
Ferdinand-Lassalle-Straße 62  
72770 Reutlingen (Betzingen), Germany**

**Carrying out maintenance/repairs in accordance with:**

Arrangement  
or offer no. \_\_\_\_\_

Your contact at BVM \_\_\_\_\_

Agreed appointment/  
Desired date \_\_\_\_\_

For repair work, please provide a short description of the error:

Date\* \_\_\_\_\_ Signature, Stamp\* \_\_\_\_\_

## Assembly Conditions from February 01, 2025

### 1. Scope

These assembly conditions apply to assemblies, repairs, maintenance, and commissioning of our machines undertaken both domestically and abroad, unless deviating agreements are made in individual cases. All assembly work requires a written order from the purchaser. For oral or telephone orders, a written confirmation is required.

### 2. Assembly Price

The assembly will be invoiced based on the time spent, as documented, unless an explicit fixed price has been agreed upon. The documentation must be signed by the ordering party.

### 3. Working Hours and Compensation

In calculating working hours, 7.75 hours per day from Monday to Friday are considered normal working hours. The technicians will adapt to the working hours applicable at the customer's location whenever possible.

The following rates will be charged for each working and waiting hour on weekdays - excluding Saturdays and Sundays - within the day shift:

Customer Service Technician .....	€128.00/hour
Electrician/Programmer .....	€195.00/hour
Commissioning Engineer at BVM.....	€128.00/hour
Mechanic at BVM.....	€105.00/hour

For travel time (arrival and departure / Mon-Fri 6:00 am – 8:00 pm), the following rate will be charged:

Customer Service Technician .....	€105.00/hour
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#### Supplements to the above rates:

Overtime surcharge (from 6:00 am – 8:00 pm):.....	25 % on regular hours
Saturday: .....	50 % on regular hours
Sunday and holidays:.....	100 % on regular hours
Night surcharge (from 8:00 pm – 6:00 am):.....	100 % on regular hours

In the case of multiple supplements (Saturdays, Sundays, and holidays), only the highest surcharge is payable. If an assembly assignment extends over the weekend, and the technician cannot work on Saturdays or Sundays due to customer requirements, that Saturday or Sunday will be billed in full according to our assembly rates.

### 4. Travel Expenses/Accommodations

The travel expenses of the assembly personnel (including the costs of transportation and insurance of personal luggage, as well as carried or shipped tools) will be invoiced based on the actual costs.

Kilometer rate .....	€1.00/km
Overnight stay.....	based on proof or a flat rate according to the valid rates of the tax office

## 5. Allowance

As an allowance for subsistence and expenses, the following amount per technician and day of absence from the factory is calculated:

Allowance ..... according to the maximum rates permitted by the tax office

The allowance rate also applies to Sundays and public holidays when no work is performed. If the technician can prove that this amount is not sufficient for reasonable subsistence, additional costs are to be reimbursed.

The mentioned prices are purely net, excluding the applicable value-added tax for assembly services.

## 6. Orders for Spare Parts

With the corresponding order from the purchaser, the technician is additionally authorized to make all necessary arrangements for the proper and timely execution/fulfillment of the order, even to procure spare parts at the expense of the purchaser.

## 7. BVM Service Center

Our service team is available:

Mon – Thu ..... 8:00 am – 4:30 pm

Fridays ..... 8:00 am – 3:00 pm

You can reach us by phone +49 7121 9165-14 or by email [service@bvm-brunner.de](mailto:service@bvm-brunner.de)

We also offer the following services:

- Telephone support by trained professionals with years of experience in the electrical and mechanical field as a hotline. *BVM reserves the right to invoice provided support.*
- Availability of trained service personnel worldwide
- Experienced field service technicians equipped with service vehicles stocked with common spare and wear parts.
- Consultation and sale of spare and wear parts
- Maintenance contracts
- Maintenance, repair at the BVM factory, or on-site
- Complete revision of used machines at the BVM factory
- Training on-site at the customer's location or at the BVM factory
- High availability of parts for standard machines, even for older machines up to 15 years.
- Availability of BVM production parts for up to 15 years.
- Shipment of stocked parts on the same day if the order is received by us from Mon – Thu by 8:00 am - 12:00 pm and on Fridays until 10:00 am.